

Office of the
Legislative Fiscal Analyst

FY 2004 Budget Recommendations

Joint Appropriations Subcommittee for
Executive Offices and Criminal Justice

Office of Planning and Budget

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1.0 Office of Planning and Budget

The Office of Planning and Budget is organized to provide both advisory and global information to the Governor and other state agencies.

	Analyst FY 2004 Base	Analyst FY 2004 Changes	Analyst FY 2004 Total
Financing			
General Fund	3,456,000	(422,900)	3,033,100
Dedicated Credits Revenue	44,500		44,500
Transfers - Administrative Services	11,000	(11,000)	
Transfers - Commerce	2,000	(2,000)	
Transfers - Corrections	9,000	(9,000)	
Transfers - Department of Community an	2,000	(2,000)	
Transfers - Environmental Quality	2,000	(2,000)	
Transfers - Health	14,000	(14,000)	
Transfers - Human Resource Mgt	1,000	(1,000)	
Transfers - Human Services	28,000	(28,000)	
Transfers - Insurance	2,000	(2,000)	
Transfers - Natural Resources	4,000	(4,000)	
Transfers - Public Safety	10,000	(10,000)	
Transfers - Transportation	12,000	(12,000)	
Transfers - Utah State Tax Commission	17,000	(17,000)	
Transfers - Workforce Services	38,000	(38,000)	
Total	\$3,652,500	(\$574,900)	\$3,077,600
Programs			
Administration	700,000	(41,500)	658,500
Planning and Budget Analysis	809,800		809,800
Demographic and Economic Analysis	663,900		663,900
Information Technology	970,900	(533,400)	437,500
State and Local Planning	507,900		507,900
Total	\$3,652,500	(\$574,900)	\$3,077,600
FTE/Other			
Total FTE	42.1	(5.0)	37.1
Vehicles	2.0	0.0	2.0

2.0 Issues: Office of Planning and Budget

2.1 FY 2004 Budget

The Analyst FY 2004 budget recommendation includes the following items:

- Adjustment for FY 2003 one-time programs;
- Adjustment for December 18, 2002 Special Session reduction;
- Adjustment for Retirement Rate reduction;
- Adjustment for mandated IT Savings reduction from the 2002 General Session.

2.2 Nonlapsing Intent Language

It is the intent of the Legislature that funding for the Office of Planning and Budget be nonlapsing.

2.3 Creation of Separate Line-item for Chief Information Officer

Given the Legislature's recent interest in the Office of the Chief Information Officer (CIO), its hiring practices, and its funding sources, the Analyst recommends creating a separate GOPB line-item for the CIO.

General Fund.....	(\$381,400)
Revenue Transfers	(\$152,000)

3.1 Administration

Recommendation The Analyst recommends \$658,500 for the Administration section.

The significant decrease reflects the Olympics Coordination funding included in this budget which ceases after FY 2003.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
Financing				
General Fund	486,100	712,200	658,500	(53,700)
General Fund, One-time		(89,000)		89,000
Olympic Special Revenue	350,900	355,600		(355,600)
Beginning Nonlapsing	6,922,400	1,853,400		(1,853,400)
Closing Nonlapsing	(1,785,200)			
Total	\$5,974,200	\$2,832,200	\$658,500	(\$2,173,700)
Expenditures				
Personal Services	766,700	936,600	579,400	(357,200)
In-State Travel	6,000	5,900	2,100	(3,800)
Out of State Travel	11,900	16,000	9,000	(7,000)
Current Expense	611,500	212,100	96,300	(115,800)
DP Current Expense	15,900	29,600	(28,300)	(57,900)
Other Charges/Pass Thru	4,562,200	1,632,000		(1,632,000)
Total	\$5,974,200	\$2,832,200	\$658,500	(\$2,173,700)
FTE/Other				
Total FTE	10.0	12.1	8.1	(4.0)
Vehicles	2.0	2.0	2.0	0.0

*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency.

Purpose The Administrative Support program provides accounting, technical, and clerical support to the office. The duties of this program include personnel management, internal budget development, travel arrangements, program development and other support functions as necessary.

3.2 Information Technology

Recommendation

The Analyst recommends \$437,500 for Information Technology.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
Financing				
General Fund	823,300	794,300	437,500	(356,800)
Dedicated Credits Revenue		17,500		(17,500)
Transfers - Administrative Services	11,000	13,500		(13,500)
Transfers - Commerce	2,000	2,000		(2,000)
Transfers - Commission on Criminal and	10,000	10,000		(10,000)
Transfers - Corrections	9,000	9,000		(9,000)
Transfers - Department of Community an	2,000	2,000		(2,000)
Transfers - Environmental Quality	2,000	2,000		(2,000)
Transfers - Health	14,000	14,000		(14,000)
Transfers - Human Resource Mgt	1,000	1,000		(1,000)
Transfers - Human Services	28,000	28,000		(28,000)
Transfers - Insurance	2,000	2,000		(2,000)
Transfers - Natural Resources	4,000	4,000		(4,000)
Transfers - Public Safety	10,000	10,000		(10,000)
Transfers - Transportation	12,000	12,000		(12,000)
Transfers - Utah State Tax Commission	17,000	17,000		(17,000)
Transfers - Workforce Services	38,000	38,000		(38,000)
Beginning Nonlapsing	136,600	123,800		(123,800)
Closing Nonlapsing	(128,800)			
Total	\$993,100	\$1,100,100	\$437,500	(\$662,600)
Expenditures				
Personal Services	779,900	856,000	399,800	(456,200)
In-State Travel	1,100	1,100	100	(1,000)
Out of State Travel	8,200	8,200	300	(7,900)
Current Expense	58,200	45,400	7,200	(38,200)
DP Current Expense	93,200	99,200	30,100	(69,100)
Other Charges/Pass Thru	52,500	90,200		(90,200)
Total	\$993,100	\$1,100,100	\$437,500	(\$662,600)
FTE/Other				
Total FTE	11.0	10.0	5.0	(5.0)
*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency.				

Purpose

This section houses the LAN (Local Area Network) team for the Governor's Office. The duties of this section revolve around all aspects of computer use and related communications technologies.

In previous years, the Governor's Office of Planning and Budget (GOPB) line-item, Information Technology program subsumed the office of the Chief Information Officer (CIO). The Information Technology Program provides local area network and desktop computer support for GOPB. The Chief Information Officer develops policy and vision statements for information technology statewide. The two functions are not directly related.

Given the exposure of the Office of the Chief Information Officer during the 2002 Interim, the Analyst recommends moving the Chief Information Officer function into a separate line-item. The CIO's office will continue to be housed by GOPB, as directed in statute.

3.3 Planning and Budget

Recommendation

The Analyst recommends \$809,800 for Planning and Budget Analysis.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
Financing				
General Fund	782,700	809,800	809,800	
Beginning Nonlapsing	32,300	3,000		(3,000)
Closing Nonlapsing	(13,200)			
Total	<u>\$801,800</u>	<u>\$812,800</u>	<u>\$809,800</u>	<u>(\$3,000)</u>
Expenditures				
Personal Services	755,000	746,500	784,800	38,300
In-State Travel	2,100	2,100	2,100	
Out of State Travel	4,000	4,000	4,000	
Current Expense	30,400	49,900	8,600	(41,300)
DP Current Expense	10,300	10,300	10,300	
Total	<u>\$801,800</u>	<u>\$812,800</u>	<u>\$809,800</u>	<u>(\$3,000)</u>
FTE/Other				
Total FTE	11.0	11.0	11.0	0.0
*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency.				

Purpose

The Planning and Budget Analysis Program is responsible for development and presentation of the Governor's budget recommendations. Analysts for the Governor in this section compare each budget against priorities set by the Governor in an attempt to address both State and local concerns. Budget analysts also participate in agency hearings during the appropriations process, trace agency sponsored legislation, and review each appropriations bill prior to the Governor signing.

3.4 Demographic and Economic Analysis

Recommendation The Analyst recommends \$663,900 for Demographic and Economic Analysis.

	2002	2003	2004	Est/Analyst
Financing	Actual	Estimated	Analyst	Difference
General Fund	657,700	656,800	644,400	(12,400)
Federal Funds	32,900	20,000		(20,000)
Dedicated Credits Revenue	4,400	19,500	19,500	
Transfers - Department of Community an	14,500			
Transfers - Transportation	40,000			
Beginning Nonlapsing	192,100	200,000		(200,000)
Closing Nonlapsing	(248,000)			
Total	\$693,600	\$896,300	\$663,900	(\$232,400)
Expenditures				
Personal Services	471,800	524,600	526,300	1,700
In-State Travel	200	200	200	
Out of State Travel	7,100	7,100	7,100	
Current Expense	207,100	357,000	122,900	(234,100)
DP Current Expense	7,400	7,400	7,400	
Total	\$693,600	\$896,300	\$663,900	(\$232,400)
FTE/Other				
Total FTE	9.0	9.0	9.0	0.0

*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency.

Purpose

The Demographic and Economic section of GOPB has several responsibilities, including baseline population and employment projections, socio economic impact projections, census data retention and dissemination, fiscal impact analysis, revenue projections, and other special projects as assigned. The section focuses efforts on providing concerned entities with an economic perspective of issues facing the State.

3.5 State and Local Planning

Recommendation The Analyst recommends \$507,900 for State and Local Planning.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
Financing				
General Fund	839,500	482,900	482,900	
Federal Funds		30,000		(30,000)
Dedicated Credits Revenue		90,500	25,000	(65,500)
Transfers - Department of Community and	444,000			
Beginning Nonlapsing	505,700	425,000		(425,000)
Closing Nonlapsing	(430,000)			
Total	\$1,359,200	\$1,028,400	\$507,900	(\$520,500)
Expenditures				
Personal Services	354,200	306,700	251,200	(55,500)
In-State Travel	7,800	5,500	5,500	
Out of State Travel	1,700	1,700	1,700	
Current Expense	95,400	49,400	16,400	(33,000)
DP Current Expense	3,100	3,100	3,100	
Other Charges/Pass Thru	897,000	662,000	230,000	(432,000)
Total	\$1,359,200	\$1,028,400	\$507,900	(\$520,500)
FTE/Other				
Total FTE	4.0	5.5	4.0	(1.5)

*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency.

Purpose

The Planning section of GOPB provides leadership in strategic and comprehensive planning, serves as a resource for state agencies and local governments, provides quality technical assistance, and facilitates intergovernmental coordination in the area of planning. This section fulfills the statutory obligations of GOPB to staff the Utah Advisory Commission on Intergovernmental Relations, the Legislative Compensation Commission and the Utah Quality Growth Commission. The Quality Growth Commission administers local government planning grants and the LeRay McAllister Critical Land Conservation Fund. They also make recommendations to the Legislature regarding growth issues and implementing quality growth principles.

4.0 Additional Information: Office of Planning and Budget

4.1 Funding History

	2000	2001	2002	2003	2004
Financing	Actual	Actual	Actual	Estimated*	Analyst
General Fund	3,593,000	11,315,000	3,743,200	3,456,000	3,033,100
General Fund, One-time				(89,000)	
Federal Funds	726,300	229,900	176,200	50,000	
Dedicated Credits Revenue	177,300	299,400	147,000	127,500	44,500
Olympic Special Revenue	211,700	322,700	350,900	355,600	
Transfers		806,600			
Transfers - Administrative Services			11,000	13,500	
Transfers - Commerce			2,000	2,000	
Transfers - Commission on Criminal and .	165,500		10,000	10,000	
Transfers - Em Svcs & Home Sec	21,900	12,400			
Transfers - Corrections			9,000	9,000	
Transfers - Department of Community an	313,900		460,500	2,000	
Transfers - Environmental Quality			24,500	2,000	
Transfers - Health			14,000	14,000	
Transfers - Human Resource Mgt			1,000	1,000	
Transfers - Human Services			28,000	28,000	
Transfers - Insurance			2,000	2,000	
Transfers - Natural Resources			4,000	4,000	
Transfers - Public Safety			10,000	10,000	
Transfers - Transportation			52,000	12,000	
Transfers - Trust Lands Administration	73,000				
Transfers - Utah State Tax Commission			17,000	17,000	
Transfers - Workforce Services			38,000	38,000	
Beginning Nonlapsing	322,600	533,400	7,789,100	2,605,200	
Closing Nonlapsing	(533,400)	(7,789,100)	(2,605,200)		
Total	\$5,071,800	\$5,730,300	\$10,284,200	\$6,669,800	\$3,077,600
Programs					
Science and Technology	192,600	202,700	165,100		
Administration	719,600	1,635,400	5,974,200	2,832,200	658,500
Planning and Budget Analysis	728,500	748,700	801,800	812,800	809,800
Demographic and Economic Analysis	1,079,800	827,900	693,600	896,300	663,900
Resource Planning and Legal Review	572,100	578,200	297,200		
Information Technology	913,400	934,800	993,100	1,100,100	437,500
State and Local Planning	865,800	802,600	1,359,200	1,028,400	507,900
Total	\$5,071,800	\$5,730,300	\$10,284,200	\$6,669,800	\$3,077,600
Expenditures					
Personal Services	3,079,100	3,249,600	3,373,300	3,370,400	2,541,500
In-State Travel	20,900	13,200	21,000	14,800	10,000
Out of State Travel	51,700	38,800	43,000	37,000	22,100
Current Expense	1,727,300	1,397,800	1,198,400	713,800	251,400
DP Current Expense	196,800	181,500	136,800	149,600	22,600
Other Charges/Pass Thru	(4,000)	849,400	5,511,700	2,384,200	230,000
Total	\$5,071,800	\$5,730,300	\$10,284,200	\$6,669,800	\$3,077,600
FTE/Other					
Total FTE	50.7	47.3	49.0	47.6	37.1
Vehicles	0.0	2.0	2.0	2.0	2.0

*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency.